

City of Leoti Governing Body met in regular session Monday, August 7, 2017 at 7:00 p.m., at the City Hall Meeting Room.

Mayor Cheryl Green called the meeting to order at 7:00 p.m. followed by the Council and others reciting the Pledge of Allegiance.

Mayor Green asked City Clerk Ashley Woods for Role Call; Councilors Amanda Baker, Roger Porter and Ken Farr, City Superintendent Tim Gutshall, City Attorney Becky Faurot, and City Clerk Ashley Woods were present. Also in attendance were David Turley, Julie Riley, Jack Riley, Courtney Berning, Rick Kessler, Kelma Burch, and Charlie Hughes. Councilor Matt Price was absent.

Mayor Green appointed Charlie Hughes to the vacant council seat and asked for a motion to approve; motion made by Porter, seconded by Baker. Motion carried unanimously. Councilor Hughes was sworn into office by City Clerk Woods.

Mayor Green read the Public Participation and Decorum Rules, informed Council that she would be working on a newsletter to circulate to the public via utility bills and the City's website to keep them apprised of things the Council is working on, for instance, abated properties. She also asked for Council's feedback on removing the diploma/GED requirement for service technicians for the time being; Council agreed.

Porter moved, Baker seconded to approve the agenda. Motion carried unanimously.

Mayor Green opened the 2018 Budget Hearing at 7:12 p.m.; no comments. Budget Hearing closed at 7:13 p.m.

Baker moved, Porter seconded to approve the consent agenda excluding warrants 41022 and 41029. Motion carried unanimously.

Mayor Green welcomed Jack Riley to the meeting to discuss his property at 312 West N Street. Following his commentary, Council directed City Attorney Faurot to proceed with ordering a title examination.

Mayor Green welcomed David Turley to the meeting to discuss his property at 312 South 3<sup>rd</sup> Street. Mr. Turley requested an extension of 60 days to October 18, 2017 to get his property cleaned up. Following his commentary, Courtney Berning spoke against allowing the extension. Porter moved, Hughes seconded to allow the extension. Mayor Green called the role: Hughes, yea; Porter, yea; Baker, nay; Farr, nay; Mayor Green, nay. Motion failed 2:3.

Mayor Green opened the floor to public comments; no comments.

Council reviewed City Superintendent Gutshall's written report and discussed Well 7 repairs and needed street repairs.

City Attorney Faurot recommended that rather than continuing with trying to annex the section of Highway 96 in order to reduce the speed limit that Council consider starting the process with the state to reduce the speed limit; Council agreed and asked that she proceed. She also updated that the title examination for the property at 309 South 3<sup>rd</sup> Street has been ordered but these things do take time.

Council reviewed the written report submitted by City Clerk Ashley Woods.

City Attorney Faurot presented Ordinance 2017-05 – Sanitation Amendment; Baker moved, Farr seconded to approve as written. Motion carried unanimously.

Mayor Green asked City Clerk Woods for an update on the on-street angle parking; the District Supervisor said he is willing to help her apply for a special permit to reduce the angle to 35 degrees. Council gave permission for her to proceed with the request for a special permit.

Porter moved, Baker seconded to approve the 2018 Budget. Motion carried unanimously.

Mayor Green presented the revised form letter for Code Enforcement violations; she requested City Clerk Woods to add "On Request by the Governing Body of the City of Leoti" below her name and title since it was the decision of Council to have the letters sent when complaints were received and validated. Council approved the new draft of the form letter.

Mayor Green presented the job description for the Administrative Assistant/Municipal Court Clerk – Part-Time. Baker moved, Hughes seconded to accept the description and recommendations of hours and pay. Motion carried unanimously.

Mayor Green asked for a delegate to be appointed for the 2017 League of Kansas Municipalities Annual Conference. Baker moved, Farr seconded to appoint City Clerk Woods. Motion carried unanimously.

Mayor Green presented the trade proposal from White Star Machinery for a 2017 Toolcat for the purchase price of \$7,000. Baker moved, Hughes seconded to approve. Motion carried unanimously.

Porter moved, Baker seconded to recess into executive session pursuant to the nonelected personnel matters exception, K.S.A. 75-4319(b)(1), to discuss a matter involving city employees for 5 minutes with Council, Mayor Green, City Superintendent and City Clerk. Motion carried unanimously. Meeting resumed at 8:17 p.m. Porter moved, Hughes seconded to give a \$75 bonus to summer employees. Motion carried unanimously.

Councilor Porter brought up the position of Municipal Court Clerk. Council asked City Clerk Woods to work on a job description and recommendation for hours for a position of Part-Time City Hall Staff Member/Municipal Court Clerk for the next meeting.

Porter moved, Baker seconded for adjournment at 8:18 p.m. Motion carried unanimously.

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Mayor Cheryl Green

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Ashley Woods, City Clerk